



Event Registration Form

Name of Event: _____ Event Date(s): _____

Place: _____

City: _____ State: ____ Zip: _____

Event Website: _____

Brief Description of Event: _____

Projected # of Participants: _____ Date Inaugural Event Was Held: _____

Projected Donation: _____

Contact Person: _____ Phone (Day) _____

Contact Person Address: _____

City: _____ State: ____ Zip: _____

Contact Person E-mail: _____

◆ Would you like your event to be placed on www.jimmyv.org? Yes No
(If yes, the event information and contact information for the Event Planner will be placed online.)

◆ Would you like V Foundation informational cards? Yes; Qty: _____ No
(If yes, the information cards will be mailed approximately 10-15 business days prior to event date.)

◆ Would you like the use of The V Foundation logo? Yes No
(If yes, you must complete a license agreement and provide a sample budget along with this form. Expenses should not exceed 50% of revenue. We regret due to the time involved in processing license agreements, we require a \$1,000 minimum projected donation, and 10-14 business days to process the agreement and provide the logo.

◆ Donations made payable to The V Foundation [a 501(c)(3) organization] are tax-deductible. However, if donors receive goods and services in exchange for their contribution (such as auction items or sponsorship benefit), then in order to comply with IRS rules:

- a. The value of any goods or services received must be made known to the donor in advance (e.g., on event invitation or auction bid sheet) in order for the donor to receive a tax deduction. The tax deduction is limited to the excess of money given over the value of the goods or services provided.
- b. The V Foundation must receive a listing of any benefit received and the fair market value associated with those items.

◆ Donations for raffle tickets are not deductible.

◆ Please ensure all checks are made payable to The V Foundation. We regret that donations payable to a third party (e.g., the event planner) are not considered tax deductible.

QUESTIONS? PLEASE SEE THE "EVENT PLANNER'S GUIDE" ON www.jimmyv.org.

**Please complete and fax or send your completed form back to:
The V Foundation, Attn: Events, 106 Towerview Ct., Cary, NC 27513 / Fax: (919) 380-0025**